

ASHBURY PARISH COUNCIL

Minutes of Annual General Meeting

Date: Monday 15 June 2015

Attendees: Marion Turner, Eliza Lewis, Andy England, Barbara Rayner, Bill Spence, Steve Treadwell
James Neil, Richard Fergusson, Lorna Halford, Mark Watkins

Clerk James Greenham

Apologies: Yvonne Constance (County Councillor), Elaine Ware (District Councillor)

Circulation: As above plus minute file, village noticeboard and village website

Minutes of the last AGM

Minutes of the last AGM held on 12 May 2014 were agreed and signed.

Chairman's report

The Chairman produced and read a report for the year and this is attached as appendix A.

Thanks were noted to Mrs Sarah Loney who maintains the floral aspect of the war memorial green. The clerk was asked to issue a cheque for £50 to cover the cost of flowers.

JRG

Formal thanks were then made to the retiring members of the parish council for their contribution to the local community over the years.

Elections

The Chairman and Vice Chairman stood down and the following elections were recorded:

Chairman	James Neil	Proposed by Eliza Lewis Seconded by Richard Fergusson
Vice Chairman	Eliza Lewis	Proposed by Richard Fergusson Seconded by Mark Watkins
Councillor for Planning issues	Bill Spence	Proposed by Eliza Lewis Seconded by Lorna Halford
Councillor for Transport issues	Richard Fergusson	Proposed by James Neil Seconded by Mark Watkins
Village Hall liaison	Eliza Lewis	Proposed by Bill Spence Seconded by James Neil
Communications	Mark Watkins	Proposed by Lorna Halford Seconded by Eliza Lewis

Statement of Accounts

The financial accounts for the year ending 31 March 2015 were presented and signed. The council had an excess income of £1,556.84 for the year. It was noted there were one off contributions to the parish funds from the local housing developer (£500) and from a TV crew using the village as a filming base (£100).

The cash assets of the council are considered to be used over the coming few years to fund planning work and implementation of a Local Neighbourhood Plan. There was no consideration to reduce the precept next year.

The council confirmed the annual governance statement (section 2) as required by the audit. No matters of concern were raised.

The clerk confirmed the audit would be now be completed and submitted. All figures were in place for submission.

Financial matters

The clerk advised the insurance was due for renewal on 1 June and Allianz had agreed to roll over the insurance cover during the period when there was no parish council until it was approved.

The annual premium from Allianz remained at £338.53 for the forthcoming year. The premium was agreed by members of the council and the clerk will action in due course.

JRG

There is a requirement from 1 May 2017 for the parish council to opt into a pension scheme as part of the auto enrolment requirements. The clerk will be investigating suitable schemes and will advise in due course.

JRG

It was noted the bank account will need new signatories and have retiring councillor signatures removed. The clerk will action asap, by end of June 2015.

JRG

Dates of future meetings

It is planned for the parish council to meet on the following dates:

20 July 2015
28 September
23 November
18 January 2016
21 March
16 May

The venue will now be the Village Hall if available and all meetings will commence at 7.30pm. The clerk will ensure the venue is booked.

JRG

The clerk will also produce a schedule to be placed on village noticeboards.

JRG

Any other business

The meeting concluded at approximately 7.45pm.