

Ashbury Parish
Neighbourhood Plan Group

Subject: Resident concern reported to Ashbury Parish Council – Roof height of current build works being higher by at least 1 metre than the original steel frame height, steel frame removed - Barns on Kingstone Winslow site

Record of Log of actions taken and resulting decision made by Chair Ashbury Parish Council (APC) and Chair Ashbury Neighbourhood Plan Group (NPG) in response to the above concern

To note resident not named by us in any contact with any other party

1. **30th September 2022:** concern raised by a resident by email, in the first instance to Chair APC, = CP who rang the resident for the detail of the concern. Given the nature of the concern relating to current building work, the Chair of NPG = PS brought in to steer the direction to address the concern
2. **30th September 2022** PS organised a meeting at the site of the resident dwelling and requested the resident be ready to provide data/date of meetings and evidence to support concern –
3. **Saturday 1st October 2022** CP and PS met with resident – and asked for more details of the reasons for the concern and requests made for specific information – any dates of meetings with the developers and what was actually said, and to forward photos --- talked through resident issue re roof height and resident concerns the original steel frame was not being used as the roof height marker
4. **1st October and ongoing** CP and PS agreed intention of our internal APC/NPG actions to address concern would be to keep the process as easeful and thorough as possible for all concerned so as not to move straight to APC reporting concern to Enforcement
5. **Sunday 2nd October – 4th October 2022** Receipt of photos to me from resident, PS accessed all planning application materials including architect drawings submitted and delegated report for permissions for the build – these forwarded to the resident. PS also checked process for Enforcement action by APC or resident should this be required.
6. **5th October, reply 6th October 2022** request made direct to Developers to provide information that would clarify resident concern re roof height and use of steel frame. Reply by email provided confirmation that they were building aligned to the planning permissions. This with reminder for the resident (who we had not named but they had guessed on questioning re this because of a conversation in August time between them and the resident about a steel girder height and from information via another source of the resident concerns) that they had submitted a full planning application – so permissions different to that of the original Class Q permissions – the resident used only class Q for their build.
7. **6th October 2022** PS fed factual parts of information from the Developers back to the resident, with a reminder that Class Q permissions are different to a full application permissions. Requested resident to respond by the Monday with their position having reviewed all the information/data/evidence provided to them so far
8. **9th October 2022** Response received from resident who requested that the situation proceed to enforcement – concerns not allayed. CP and PS met to review and agree next steps – what further data and evidence was needed
9. **10th October 2022** PS requested on site meeting with the developers to view the build and roof as being built against the planning permissions. Developer responded with a call

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to PS to discuss their position and adherence to the planning permissions and agreed a site visit for the following morning.

10. **11th October 2022** onsite visit by CP and PS with Developer and Site Manager – shown inside a unit from base to roof and externally – with email and photo evidence of change and refitting of steel girder to correct size, use of the steel frame (as visible). Explanations provided of architect drawings, use of scale and margin measurements to work within, – which they calculate as building well within – for the roof and whole build.
11. **11th October 2022** **1.** meetings CP and PS review all evidence of situation at this point and reach decision - APC would not proceed with submitting an Enforcement action request on behalf of the resident. **2.** PS Organised meeting with resident to feedback review, summary and decision
12. **18th October 2022** CP and PS met with resident to feedback the summary of the actions, evidence collected and analysed resulting in decision reached by APC. The resident stated their position continues with the concerns as raised and added a further one related to a new build of the steel frame, built higher than the original frame, he claims now discarded. Following discussion of his position he stated he would not proceed to a personal investigation request to Enforcement.
13. **19th October 2022** PS sent summary of meeting outlining the actions taken to address concerns, the decision reached by APC and acknowledgment that his concerns continued as previously stated.